

# **ARKANSAS ALCOHOL AND DRUG ABUSE COORDINATING COUNCIL**

## **MINUTES**

**DATE:** November 15, 2007

**LOCATION:** Central Arkansas Community  
Correction Facility  
4823 West 7<sup>th</sup> Street  
Little Rock, Arkansas 72205

**COUNCIL MEMBERS PRESENT:** Fran Flener, Joe M. Hill, DL Flowers alt. for Colonel Winford Phillips, Chief Ronald Burks alt. for Dan Flowers, Robert A. Parker alt. for Wendy Kelley, Col. Joe Moore alt. for Major General William D. Wofford, Laura Shue, Richard Gallagher, Kermit Channell, David Guntharp, Carol Roddy alt. for J.D. Gingerich, Chief Percy Wilburn; Sheriff Bobby May, Judge Mary Ann Gunn, Rita Shepherd, Teresa Belew, Loren Ivener, Joseph Cooper alt. for Rick Hart, Tammy Harrell alt. for Ken James, Deborah Caspall, Wanda Williams.

**COUNCIL MEMBERS ABSENT:** Megan Cuddy, Norith Ellison, Larry Jegley, Bishop Woosley, J.G. Regnier, Dennis Moore, Kent Williams.

**STAFF PRESENT:** Denise Luckett-- Office of Alcohol and Drug Abuse Prevention;  
Gene Smith-- Drug Director's Office

**VISITORS:** Doris Smith and Harold Clayton- DF&A

**FRAN FLENER CALLED THE MEETING TO ORDER AT 2:40 PM.**

### **MINUTES OF THE PREVIOUS MEETING:**

The minutes of the previous meeting were distributed for review. After a review of the minutes, Carol Roddy made a motion to approve the minutes as presented. Judge Mary Ann Gunn seconded the motion. The motion carried unanimously.

### **SUB-COMMITTEE REPORTS:**

- **Law Enforcement Committee Report:** Chief Ronald Burks reported that the Law Enforcement Committee did not meet.
- **Treatment and Prevention Committee Report:** Joe M. Hill reported that the T&P Committee did not meet.

**OLD BUSINESS:**     Distribution of Monthly Financial and Utilization Reports:

- **T&P Committee Report:**     Joe M. Hill distributed monthly Providers' Utilization Report. He reported that a majority of the treatment and prevention programs were spending their funds as expected. There were a few program exceptions that ADAP was monitoring because of their program productivity and spending was running behind budget after the fifth month of operation. ADAP will continue to monitor these programs.
  - Mr. Hill also provided the members with a hand-out entitled "Office of Alcohol and Drug Abuse Prevention Glossary of Terms" to help new members understand the acronyms listed in the Providers' Utilization Report.
  - A motion was made by Tammy Harrell and seconded by Teresa Belew to accept the report. The motion carried unanimously.
- **Law Enforcement Report:**     Doris Smith distributed the Drug Law Enforcement Program FY 2007 Federal/State Award Expenditure Summary. She reported that there were no unusual activities and that everyone was spending their funds as expected.
  - A motion was made by Chief Percy Wilburn and seconded by Rick Gallagher to accept the report. The motion carried unanimously.

**NEW BUSINESS:**

- Fran Flener introduced the new members of the Coordinating Council Policy and Procedure Committee: Sheriff Bobby May, Rita Shepherd, Teresa Belew, Rick Gallagher, and David Guntharp.
- Joe M. Hill introduced the Office of Alcohol and Drug Abuse Prevention Staff: Garland "Sonny" Ferguson, director of Treatment Services; Tommie Waters, director of Prevention Services; Jo Thompson, director of Data Management Services.
- Mr. Hill also provided the members with an updated copy of OADAP's Organizational Chart.

**ANNOUNCEMENTS:**     Fran Flener announced that everyone will be notified of the location for the Alcohol and Drug Abuse Coordinating Council meeting scheduled for December 20, 2007.

**ADJOURNMENT:**     A motion was made by Chief Ronald Burks to adjourn and seconded by Col. Joe Moore. The meeting was adjourned at 3:20 p.m. The motion carried unanimously.

Respectfully Submitted,  
Denise Luckett